



Scoil Mhuire na nGael
Bay Estate Dundalk

Request for Transfer Form for the Academic Year 2026-2027

Please complete this form and return it along with your child's birth certificate, your current proof of address and your child's most recent school report.

A receipt will be issued by the school once a completed transfer request form is received.

Completion of this form does NOT guarantee your child a place in our school

It is the responsibility of the parents to inform the school of any future changes to the details submitted below.

(Child's Name as on Birth Certificate)

First Name:

Surname:

Gender:

Male:

Female:

DOB:

PPS No. :

Home Address:
Including
Eircode

Mother's Name:

Mother's Telephone Number:

Home/Work Number:

Father's Name:

Father's Telephone Number:

Home/Work Number:

Email Address:

It is important that you provide an e-mail address that is accessed regularly as we send our school communications by e-mail. If both parents wish to receive email correspondence please supply both email addresses.

Present School Details:

School Name:

Present Class:

Class Transferring into:

Requested Commencement Date:

Should my/our child be offered a place, I/We hereby give permission for:

- My/our child to partake in any school outings outside the school grounds. Details of all outings will be forwarded to parents at least 24 hours in advance.
- Photographs to be taken of my son/daughter for in-school displays, for publication on the school website and for use in school art activities.
- Photographs of my son/daughter to be taken for publication in local and national newspapers/magazines.
- Distribution of photographs to other parents for recreational use only. (These photographs may not be posted on social media sites without the express consent of the parent/guardian of the children contained there in).
- Our school photographer will take class/group photographs and on occasions the school staff may take photographs of your child at school events. These photographs are a lovely keepsake and often the teacher/principal may distribute photographs containing more than one child to individual children in the class.
- I consent to any Professional Reports/Documentation in relation to my child to be stored on the school Aladdin System, for use by my child's teacher & SET Teacher.

If at any time you wish to withdraw any of the above consents you must do so in writing to the School Principal.

I/We understand that it is a condition of admission that I/we accept the school's Code of Behaviour policy ratified by the B.O.M. of Scoil Mhuire na nGael.

Signed :

Mother of applicant:

Date:

Father of applicant:

Date:

Guardian of applicant:

(if applicable)

Date:

If this application form is being signed by one parent only. Please read and complete the following:

I confirm that both parents of are aware of and consent this enrolment application of Scoil Mhuire na nGael .